

DECLARATION OF DOCTORAL RESIDENCY
Department of Educational Administration and Foundations
College of Education - Illinois State University

Name _____ UID. # _____

Email _____

Address _____

Semesters for Residency (1) _____ (2) _____

Date of Filing Declaration of Residency _____

Please answer the following questions:

1. How will you allow adequate time to concentrate on doctoral level study and research during residency?

2. Describe how you will take part in the professional activities of the department.

3. Describe your access to libraries, laboratories and other research tools necessary for doctoral study while you are in residency.

Required Signatures:

Student _____ Date _____

Advisor _____ Date _____

Department Chairperson _____ Date _____

(See Reverse Side for Residency Policy)

Department will forward original to the Graduate School for Student File.

POLICY 92-05
(Effective April, 1992)

RESIDENCY POLICY

The residency policy for doctoral students in the Department of Educational Administration and Foundations at Illinois State University states the following:

The purposes of Doctoral Residency in the Department of Educational Administration and Foundations are to:

- orient and prepare graduate students to meet academic expectations and engage in activities which are associated with involvement in a scholarly environment as they pursue their doctoral degree in this Department and University;
- engage graduate students in the process of inquiry appropriate to their area of interest, discipline of study, and method of investigation;
- stimulate the intellectual, personal, and social development of graduate students to the educational administration profession through mentoring and other activities involving faculty, other students and other professionals;
- provide access to libraries, laboratories and other instructional materials, including computers and other technologies, which support the intellectual development of students.

A doctoral student (Ph.D., Ed.D.) must be enrolled for at least two terms in residency in an 18 month period. A term is defined as a semester or an 8 week summer session. Residency is defined as successful completion of at least 9 semester hours in the 18-week semester and 6 hours in the traditional eight-week summer session. With the advisor's recommendation, 599 hours may be included as part of the student's requirement for residency.

Each student will file a declaration of residency for approval of the department chairperson prior to entering into residency, and the department chairperson will verify the completion of the residency. The declaration shall specify: (1) how the student will allow adequate time to concentrate on doctoral level study and research during residency; (2) how the student will become involved in the professional activities of the department; (3) how the student will obtain accessibility of libraries, laboratories and research tools necessary for doctoral level study.

Any exceptions to the above requirements must have the approval of the department chairperson and the graduate dean.